Treehill Park Homeowners Association Board of Directors Meeting Minutes February 28, 2018

Establish Quorum of the Board: A quorum of the Board was established with the following Board members present: Carol Woods (Board Chair, Treehill-Liaison); Debbie Engels; Justin Fillebrown (Treasurer); Al Evans (Secretary, Webmaster, Neighborhood Watch Block Captain); Margaret York, via phone.

A. <u>Homeowners Forum</u>:

- 1. Five homeowners were present: Joanne, Paula, Kizzy, Lynne and Mark.
- 2. One homeowner expressed concern that two concrete steps on the common area walkway in front of her unit are, because of their construction, difficult to scrape when covered with snow and/or ice. She asked that the Board consider installing a handrail to make using the steps safer during bad weather. The Board asked her to provide a drawing showing the solution she feels would mitigate the situation.
- 3. Lynne reported two issues: Downspouts next to her unit appear to be overflowing; her privacy wall is in need of considerable repairs due to being struck by one of Treehill's maintenance people driving our "gator." She also expressed her concerns regarding Multnomah County's future plans for NE 238th Avenue as conveyed during a special meeting the evening of February 26.
- 4. Mark, Paula and Joanne all concurred with Lynne's concerns. Mark and Lynne agreed to put together a sort of "position paper" expressing the misgivings Treehill's homeowners feel about this project.

B. <u>Consent Agenda/Announcements</u>:

- 1. The last Board meeting minutes were approved: Motion by Debbie, Second by Justin.
- 2. Petty Cash, (Reimbursements generally are for camera electricity, RC Internet/Camera connection, website, mileage, maintenance equipment)

C. <u>Financials</u>: January 31, 2018

	Operating Fund Petty Cash	Reserve Funds		
		Foundation MM CD's	WA Fed MM	WA Fed CDs
Beg Bal	\$44,752.30 \$350.00 \$347.31	\$ 42,405.70	\$ 6,214.90	\$ 41,578.73
Monthly Income	35,896.91 1276.27	3,019.39	.53	0.00
Monthly Expense	(32,691.57)(30.00)(944.28)	(8,200.00)		
End Bal	\$47,957.64 \$ 320.00 \$679.30	\$ 37,225.09	\$ 6,215.43	\$ 41,578.73

Operating Accounts \$ 48,956.94
Reserve Accounts \$ 85.019.25

Total Bank Accounts \$\frac{\$133,976.19}{}\$ (Checking, Savings, Reserves)

Accts Rec/Delinquencies

January \$ 2,914.42

Total Assets \$ 136,890.61

D. Committee/Project Reports:

- 1. Neighborhood Watch: Al
 - i. No homeowners attended the most recent meeting.
 - ii. The next meeting is scheduled for March 17 at 12 noon in Treehill's Rec Center.

2. <u>Landscaping/A-1 Report</u>: **Carol**

Carol asked A1 for a bid for spreading bark dust.

3. <u>Website Report (treehillpark.org)</u> **Al**

- Everything is up to date.
- ii. A new photo of Arata Creek from Treehill Board member Debbie Engels has been added to the Photos page.

4. <u>Maintenance Report</u>: **Johnny**

i. Maintenance Completed:

- 1. As time allows, Michael is working on an ongoing project to kill moss in various locations around the property, primarily to make walkways safer
- 2. 24004 Treehill, working on deck
- 3. 24006 Treehill, working on deck
- 4. 23912 Poplar Court, repaired/replaced sewage line broken by an Internet provider when they ran wiring through the complex
- 5. 23914 Poplar Court, repaired/replaced sewage line broken as #4 above
- 6. Worked with Carol to find a solution to our longstanding (and expensive) problem with Arata Creek's overflow
- 7. Took photos of buried utility line locate markers left by Comcast's contractor on our streets and lawns for future reference
- 8. Drove to North Portland to pick up plants that Carol had purchased for planting along the creek to help prevent erosion
- 9. Checked trash cans for overflow, moved trash as needed to prevent us from being fined by Waste Management for over-full containers
- 10. 23932 Poplar Court, inspected water leak
- 11. Paint in shop, applied primer and paint to siding in preparation for the next project
- 12. Cleaned up the shop

ii. Future Maintenance (Includes some carryover from last month)

- Potholes to be filled by Johnny
- Enclose the area around the trailers
- Repair lamp post by pool.
- Replace brakes on Gator.
- Add vents to roofs at earliest convenience
- 23932 New sump pump and relocate water line
- 24004 Treehill, finish deck
- 24006 Treehill, finish deck
- 23921 Treehill, rebuild divider wall
- 23929 Treehill, rebuild divider wall
- 23929 Treehill, remove tree and rebuild sidewalk

4. Rec Center Rentals/Activities:

i. Easter Sunday, 23852T, April 1st

2

5. Pool: Carol

i. Bags are still needed along the creek to prevent the creek from flooding into the pool and building.

6. **Unfinished Business:**

- i. Margaret has the "Limiting Rentals" Resolution 90% completed. She will send out the finished product before next meeting.
- ii. Margaret will also work on revising the "Fine Schedule" Resolution.

7. **New Business:**

i. Painting buildings will be done one at a time. Carol asked if the Rec Center could be done first; however, needs a color. This will be difficult because the dry rot must be replaced first. More to be decided by next meeting. The Board is looking at colors before presenting to homeowners.

E. From the Board - Friendly Reminders: n\a

F. <u>The Meeting Will Be Adjourned To Executive Session</u> (delinquencies, attorney consultation, violations, staffing issues).

The next meeting will be the Annual Meeting. It will be held in Treehill's Rec Center on Sunday, April 22 at 4:00 PM. If there is enough pending business to warrant it, an abbreviated regular Board meeting and Executive Session will follow the Annual Meeting.

Every homeowner will receive a Proxy in the near future. Even if you plan on attending the Annual Meeting, please complete your Proxy and return it to the Board ASAP. You may drop off the completed form at the mail slot next to the Rec Center door. If you do make it to the meeting, your Proxy will be returned to you at that time. Thank you.

Contact email: TreehillLiaison@comcast.net

Website: treehillpark.org

Message Center: 503-790-2100